



CLASSIC TOURING CAR RACING CLUB

CLASSIC FESTIVAL

12th August 2017, Lydden Hill Circuit

Final Instructions: Meeting HQ1– v5

This meeting is organised by the CTCRC governed by the General Regulations of the MSA incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations and any written instructions that the organisers issue for the meeting.

These Final Instructions must be read in conjunction with both the CTCRC Standing Regulations and the CTCRC H&S Guidance, issued in JULY 2017 and are applicable.

1. PERMIT:

This meeting will be held under the following MSA permit numbers: Clubmans 100034

2. OFFICIALS:

MSA Steward:	TBA
Club Stewards:	Ian fowler, John Norrington
Senior Clerk of the Course:	John Felix
Clerks of the Course:	Chris Gibson,
Secretary of the Meeting:	Carole Wardle
Chief Scrutineer:	John Winder
Chief Marshal:	Steve Elswood
Chief Medical Officer:	Dr Eyston Vaughan-Huxley
Chief Paddock Marshal:	Paul Garcia -Sierra
Chief Start-Line Marshal:	Paul Fowler
Chief Timekeeper:	David Jones
Commentators:	David Goddard
Event Officials:	Members of the MSA recognised clubs
Rescue Unit:	BARC South East
Breakdown Vehicles:	Lydden Hill circuit
Fire Truck	Andy O'Neil
Chief Observer:	Gary Wood
Safety Car Driver:	Andy Smith
Safety Car Observer:	Steve Elswood
Race Phones / Radio:	Radios across the circuit

3. PADDOCK ACCESS & ALLOCATION:

- It is important that you park within your allocated area within the paddock as indicated on the attached plan, failure to do so may result in you being asked to leave the venue.
- Paddock access will be from 12:00 on Friday and the paddock must be vacated by 10:00 on Sunday. (PLEASE NOTE THE CUT OFF TIME FOR VACATING THE CIRCUIT. WHEN THE GATE WILL BE CLOSED AND WILL NOT BE REOPENED UNTIL 6AM ON MONDAY.)
- We also need to make it clear that all drivers must arrive via the motor way and not to drive through the village. Any cars caught in the village will be refused entry.
(Lydden have made this rule as they have all sorts of issues with the council)**

4. PASSES:

- Each registered Championship contender receives five passes and one vehicle pass.
- Tickets and passes cannot be left at the gate for collection



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5. SIGNING-ON:

- a) Competitors will sign-on in Race Administration, which is on the ground floor of the circuit office, from 7.30am.
- b) Competitors must provide a valid MSA Competition licence and a valid club membership card at sign-on. Entrants must provide a valid MSA Entrants licence. Competitors with non-MSA licences are reminded that they must produce the written approval of their ASN that they may compete in the meeting.
- c) Drivers are reminded that licences and upgrade cards must be valid bearing a recent photograph and be signed by the driver. Upgrade cards may usually be collected from the sign-on office 30 minutes after the conclusion of the race.
- d) Marshals will sign-on in the Cabin in the Scrutineering bay and Senior Officials will sign-on at Race Administration in the Circuit Office using times below:

Personnel	Saturday
All officials	07:30
Post-Chiefs Briefing	08:10
On Post	08:30
Stewards Inspection	08:40
First Activity	09:00

The Post-Chiefs briefing will take place in the sign-on area.

6. SCRUTINEERING & ELIGIBILITY:

All vehicles will be examined and Eligibility may be checked by the appointed Eligibility Scrutineer or by any member of the MSA Technical Commission as listed within the MSA Yearbook. Scrutineering will be available from 2pm. Scrutineered for all cars will be in the Scrutineering bay.

7. NOTICE BOARD:

The official noticeboard will be the boards outside the base of Race Administration next to the pre-grid area.

8. BRIEFINGS:

A briefing will take place in the scrutineering bay at 8.15am. ALL drivers must attend, a sign-in will be in place and any driver missing the briefing will be subject to a fine up to a maximum of £180 under MSA Regulation G.5.3.8.

A “new drivers” briefing will take place immediately after the Drivers briefing.

9. NOISE POLLUTION:

Engines must not be run before 08:45 or after 18:00.

10. CIRCUIT ACCESS & EGRESS:

All vehicles will need to go to the pre-grid area to gain access to the circuit. At the end of all practice and qualifying race cars will take the chequered flag, slow down and pull off at the pit lane entrance and then turn left towards the paddock, making their way to the scrutineering bay as required by the scrutineers, proceeding with extreme caution.

11. RED FLAGS:

In any race in which there is a “red flag” drivers must return to the grid under direction of the officials.

12: RESULTS:

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

13. PRESENTATIONS:

As quickly as possible after the last race.



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On the podium behind the signing on office.

14. JUDGES OF FACT:

Judges of Fact may be appointed in accordance with G10 and Q18 of the current MSA Yearbook

15. RACE-DAY INFORMATION:

The organisers will try to run the programme as published however reserve the right to bring forward, delay or abandon event sessions to suit the conditions. Practice for all classes will start at 09.00am

16. VIDEO EQUIPMENT:

Video equipment may be fitted to the car if it is not used for commercial purposes. All equipment must be fitted to the vehicle at scrutineering and failure to do so may mean that the camera will be removed.

17. CIRCUIT & MEETING NOTES:

CTCRC will not be liable for any damage caused to vehicles being recovered from the track.

Competitors who experience mechanical problems, particularly if that problem is likely to be a hazard to others, must be stopped immediately in a place of safety. The competitor may also be liable for any excessive clean-up costs involved.

Motorsport is a non-contact sport and competitors who make contact with each other render themselves liable to penalties in accordance with the current MSA Yearbook.

All working areas should be kept clean and tidy and any waste placed in the appropriate container. Waste must not be mixed or waste left around the site. In the event that the CTCRC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified.

Any person who is injured or feels unwell should seek help from the circuit medical services.
Please contact an official or member of the venue management team.

All team vehicles parked in the paddock must be parked neatly and without unnecessary gaps between vehicles. The road through the main paddock area must be kept clear to allow for two-way traffic.

There must be no trailing cables across the paddock paths or roadways. Cables that are not protected may be removed.

18. TRACK LIMITS:

Any competitor who leaves the circuit such that all four wheels are off the course may incur a time penalty or may be considered as having retired from the heat or final at the point at which they left the course whether or not an advantage is gained. Likewise, competitors should remain within the white lines defining the edges of the circuit and failure to do so may render the competitor liable to penalties, which may include time penalties or possible exclusion.

19. REFUELLING:

All refuelling must be carried out in the designated Refuelling Zone. Please do not refuel with a hot car and allow plenty of time to refuel and be ready for your heat. Be aware of regulation SR5.6.1

20. MARSHALS MATTERS:

Marshals camping will be available.

Post allocations will be advised at sign-on

Please remember you should not use mobile phones or cameras while on duty

If you are unable to attend please contact Steve Elswood.

No passes will be issued for entry to Lydden – please give your name when you arrive at the gate.



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20. CTCRC CONTACTS:

Club Chairman : T:07738121111 E: tony.palmer@classictouringcars.com
Tony Palmer

Deputy Chairman T:07725061565 E: Stuart.Caie@Classictouringcars.com
Stuart Caie

Competition Secretary T:07849547868 E: colin.gibbons@classictouringcars.com
Colin Gibbons

Chief Marshal:
Steve Elswood T: 07971669040 E: steveelswood@rocketmail.com

21. AMENDMENTS:

VERSION	AMENDMENTS
Version 1	First Issue
Version 2	Club Steward added – Ian Fowler, John Norrington.
Version 3	Header modified Paddock layout added Amendments section added
Version 4	Chief Medical Officer added Dr Eyston Vaughan-Huxley Chief Paddock Marshal added Paul Garcia -Sierra Chief Start-Line Marshal added Paul Fowler Safety Car Observer added Steve Elswood Marshal Matters updated.
Version 5	Commentator added - David Goddard Chief Observer added - Gary Wood

22. PADDOCK PLAN:

The paddock area allocated to CTCRC competitors is bounded by the red line.

This is the normal race paddock.

Due to space restrictions, all trailers once cars are unloaded, must be taken out of the paddock and parked in the trailer park behind the maintenance yard.

See overleaf for plan.



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